



Annual Report on Performance by Missouri Certified Incubators For Year Ending June 30, 20

1. GENERAL BACKGROUND	Name of the Incubator				Federal Tax I.D. No.	
	Address (Street, P.O Box)				MITS/Missouri Tax I.D. No.	
	City		State		Zip Code	NAICS Code
	Contact Person's Name					
	Telephone No. () - -		Facsimile No. () - -		E-mail Address	
	Year Established	Year Certified	Building Size Sq. Feet	Rentable Unit Size Sq. Feet	Number of Units	
	Focus: <input type="checkbox"/> Product Manufacturing <input type="checkbox"/> Product Development <input type="checkbox"/> Research & Development <input type="checkbox"/> Business Development Services <input type="checkbox"/> Other _____					
	Mission					
	Alliances, Partners, & Sponsors					
	Organizational Structure					
	Source of Funding	Name of all programs utilized or being utilized				Total Amount
	Federal					\$
	Missouri					\$
Local					\$	
Private					\$	
Other					\$	
Total					\$	

2. CURRENT INCUBATOR & TENANT STATISTICS

Name and business description of tenants

3. GRADUATE STATISTICS	Number of Graduates (Annual)	Average Occupancy Length in Incubator (Years)	Number of Jobs (Annual)	Payroll (Annual)	Business Spending (Annual)
				\$	\$
	Name and business description of graduates	Name		Business Description	
4. PORTFOLIO OF CURRENT TENANTS	<p>In a separate document, please provide information for each tenant, including whether a company came from another state or country, and explain why that company chose Missouri and your incubator. The portfolio must include the following information:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Name <input type="checkbox"/> Contact Information <input type="checkbox"/> Occupancy Length (years) <input type="checkbox"/> Occupancy Size (%) <input type="checkbox"/> Expected Graduation Date <input type="checkbox"/> Business Description <input type="checkbox"/> Recent Developments <p>Furthermore, in a spreadsheet document provide the following historical annual information:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Number of Jobs <input type="checkbox"/> Average Salary <input type="checkbox"/> Total Payroll <input type="checkbox"/> Total Business Spending (excludes payroll) 				

5. PORTFOLIO OF MISSOURI GRADUATES	<p>In a separate document, please provide information for each graduate that stayed in Missouri, including whether a company came from another state or country, and explain why that company chose Missouri and your incubator. The portfolio must include the following information:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Name <input type="checkbox"/> Contact Information <input type="checkbox"/> Location <input type="checkbox"/> Occupancy Length (years) <input type="checkbox"/> Date of Graduation <input type="checkbox"/> Business Description <input type="checkbox"/> Recent Developments <input type="checkbox"/> Reasons Why the Company Decided to Stay in Missouri <p>Furthermore, in a spreadsheet document provide the following historical annual information (include both incubator and Missouri post-graduate data):</p> <ul style="list-style-type: none"> <input type="checkbox"/> Number of Jobs <input type="checkbox"/> Average Salary <input type="checkbox"/> Total Payroll <input type="checkbox"/> Total Business Spending (excludes payroll)
6. PORTFOLIO OF OTHER GRADUATES	<p>In a separate document, please provide information for each graduate that left Missouri, including whether a company came from another state or country, and explain why that company chose Missouri and your incubator. The portfolio must include the following information:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Name <input type="checkbox"/> Contact Information <input type="checkbox"/> Location <input type="checkbox"/> Occupancy Length (years) <input type="checkbox"/> Date of Graduation <input type="checkbox"/> Business Description <input type="checkbox"/> Recent Developments <input type="checkbox"/> Reasons Why the Company Decided to Leave Missouri <p>Furthermore, in a spreadsheet document provide the following historical annual information (include both incubator and Missouri post-graduate data):</p> <ul style="list-style-type: none"> <input type="checkbox"/> Number of Jobs <input type="checkbox"/> Average Salary <input type="checkbox"/> Total Payroll <input type="checkbox"/> Total Business Spending (excludes payroll)
7. PORTFOLIO OF FAILURES	<p>In a separate document, please provide the following information for each failed company:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Name <input type="checkbox"/> Occupancy Length (years) <input type="checkbox"/> Date and Reasons of Failure <input type="checkbox"/> Business Description <input type="checkbox"/> Recent Developments <p>Furthermore, in a spreadsheet document provide the following historical annual information before the company failed:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Number of Jobs <input type="checkbox"/> Average Salary <input type="checkbox"/> Total Payroll <input type="checkbox"/> Total Business Spending (excludes payroll)
8. INCUBATOR	<p>In a separate document, please provide additional information related to your incubator such as Recent Developments, Awards, Future Tenants, etc. Furthermore, in a spreadsheet document provide the following historical annual information:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Average Salary <input type="checkbox"/> Total Payroll <input type="checkbox"/> Total Business Spending (excludes payroll)
<p>Return annually by July 31st to: Department of Economic Development, Division of Business Development and Trade, Business Finance, 301 West High Street, Room 720, PO Box 118, Jefferson City, MO 65102</p>	